

Annual Report

2013-2014



About ACIP

The Atlantic Collaborative on Injury Prevention (ACIP) is a non-government organization that works to prevent intentional and unintentional injuries in Atlantic Canada. ACIP is a collaboration of government and non-government partners.

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Ian Watson

Message from the Chair

2013-14 was another important year for ACIP – a year of transition that positioned the organization for long term sustainability and success.

We concluded our discussions to strengthen the organization over the longer term, recognizing that our growth over the past several years required us to reaffirm our governance model and supporting structures. As a result, and with a strong, supportive Board, we have affirmed our obligation to provide ongoing, strategic level advice to our Executive Director. In doing so, the Board has made a renewed commitment to focus on the external environment – locally regionally and nationally - allowing our Executive Director to determine how best to implement projects that are aligned with Board-approved priorities. Finally, and together with enhancements in our financial reporting structures and documents, our changes provide enhanced transparency and accountability, both within our organization and beyond.

I am proud of the collaborative work completed by the Board to make these important changes possible. Coupled with a renewed vision, mission, foundation and areas of focus for the organization cited within this report, I am confident that ACIP is well positioned to continue to provide tangible, credible leadership in injury prevention for years to come.

Our ability to do this is only possible because of the dedication of those who have served before me. In particular, the contributions of both Julian Young and Sandra Newton as long term co-chairs of the organization were key in building and sustaining the ACIP of today. Important, too, has been the solid and ongoing financial leadership offered by our Treasurer and Board member Bill Walker.

Sandra and Julian, together with Bill and our other current Board members, remain engaged to help ensure our shared successes in the future. I am humbled by their past and continuing contributions.

Our success is also tied closely to the return of our Executive Director. We have welcomed Jennifer Heatley back from her approved leave, and continue to be impressed by her leadership style. Coupled with both passion and ability in injury prevention and supported by the Board, Jennifer continues to be a key to our collective successes.

Finally, our achievements would simply not be possible without the ongoing support of our main source of operational funding. ACIP exists because of those within the governments of Newfoundland and Labrador, Prince Edward Island, Nova Scotia and New Brunswick who believe in what we do and continue to offer funding to help make it possible. On behalf of the entire organization, thank you.

Some of our resulting successes are contained within this report – others, including the regular release of Atlantic Canada policy briefs on specific injury prevention topics, are ongoing. With the support of a strong, committed Board, continued funding and the dedication of a capable, passionate Executive Director, ACIP is ready to support injury prevention across Atlantic Canada in a credible, sustainable way.



ACIP Board of Directors 2013/2014

Ismael Aquino – Canadian Red Cross

Shirley Ann Burdock – Injury Free NS

Janice Campbell – NB Department of Health

Linda Carter – NL Department of Health &
Community Services

Ann Hogan – NB Trauma Program

Jeannette Holman – NL Injury Prevention Coalition

Jacquie Lidstone – Island Network for Injury
Prevention

Barb Lundrigan – Island Network for Injury
Prevention

Sandra Newton – Child Safety Link

Bill Walker (Treasurer) – Safety Services NB

Ian Watson (Chair) – NB Trauma Program

Julian Young – NS Department of Health & Wellness

Wayne Young – NL Injury Prevention Coalition

The ACIP Board of Directors would like to acknowledge three members of the board who stepped down this past year. Many thanks to **Julian Young (Past Chair)**, **Jeannette Holman** and **Wayne Young** for their contributions to ACIP.

ACIP Activities 2013/2014

A Re-envisioned

ACIP

The 2013/2014 was a year of change for ACIP. In addition to developing and approving a new suite of operational policies and procedures, the Board and Executive Director adopted a new vision, mission, foundation, and areas of focus for ACIP's work. ACIP's activities in 2013/2014 are described in the pages to follow in relation to the Areas of Focus to the right.

Vision

An injury-free Atlantic Canada.

Mission

ACIP is the Atlantic voice on injury prevention. ACIP is a positive change agent that provides leadership to prevent injuries and their impact on individuals and communities.

Foundation

ACIP is:

- Solely dedicated to injury prevention
- A conduit of information
- Action oriented
- Evidence based
- Committed to addressing the social determinants of injury

Areas of Focus

1. Advocacy & Public Policy
2. Surveillance & Research
3. Sustainability & Growth
4. Networking, Partnerships, & Knowledge Exchange

ACIP Activities 2013/2014

Advocacy & Public Policy.

In order to further injury prevention policy in Atlantic Canada, ACIP has initiated a series of policy analysis reports that briefly examine the evidence regarding a specific injury prevention policy and assesses the extent to which each of the Atlantic provinces have policies that are consistent with the evidence. This will not only inform ACIP's advocacy work; it will also support injury prevention partners throughout the region. The first report was released in February 2014 and focused on Graduated Driver Licensing (GDL) legislation. A second report on distracted driving has been developed and will be released early in 2014/2015. ACIP has collaborated with injury prevention stakeholders in Prince Edward Island and Nova Scotia to advocate for improvements to GDL legislation and will expand this work to New Brunswick and Newfoundland and Labrador. Other advocacy activities this past year have focused on helmet legislation and alcohol policy.

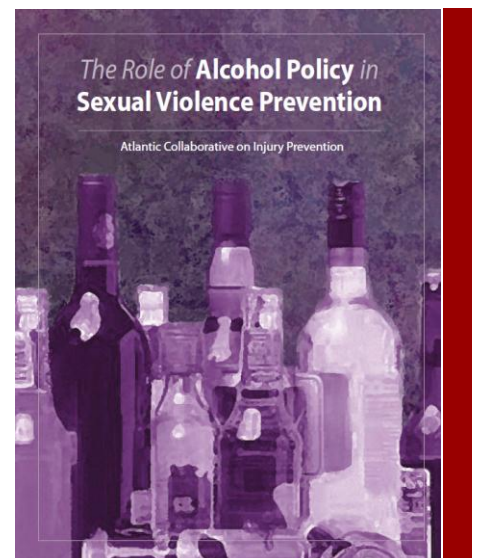
Surveillance & Research.

ACIP was engaged in two surveillance related initiatives in 2013/2014. First, ACIP continues to be the Atlantic collaborator for the Canadian Agricultural Injury Reporting (CAIR) program of the Canadian Agricultural Safety Association (CASA). Through this initiative, ACIP annually collects data on agricultural fatalities in the Atlantic region and partners with other collaborators and the Alberta Centre for Injury Control and Research to produce surveillance reports. Second, ACIP became part of a surveillance working group initiated by the Public Health Agency of Canada (PHAC) Atlantic office with membership from the four Atlantic Departments of Health. Throughout 2013/2014, this working group conducted a gap analysis of alcohol-related injury surveillance in the Atlantic region. A report of the findings is expected in early 2014/2015.

ACIP is an end-user member of the Strategic Team in Applied Injury Research led by Drs. Alison Macpherson (York University) and Ian Pike (University of BC).

ACIP also continues to support several ongoing research initiatives and proposals for research funding.

With funding from the NS Department of Health and Wellness, ACIP produced a report of evidence on the impact of alcohol policy on sexual violence. The report was released in English and French in March 2014 and will contribute to ACIP's policy and advocacy work in 2014/2015.



Sustainability & Growth.

As noted on page 4, ACIP underwent a significant process of revising its vision and mission statements and adopting a new suite of policies and procedures. This effort is an important contribution to ACIP's long term growth and sustainability.

ACIP continues to have a successful funding relationship with the 4 Atlantic Departments of Health.

Networking, Partnerships, & Knowledge Exchange.

ACIP has networked and partnered with numerous organizations across Canada, including Parachute, a national injury prevention organization

In addition to being an active member of the Canadian Collaborating Centres on Injury Prevention, ACIP recently became the Chair of this community of practice.

ACIP was a member of the planning committee for the 2014 Canadian Injury Prevention & Safety Promotion Conference in Montreal.

ACIP continues to operate a website and listserv as a hub of injury prevention resources and news items.

Planning for the 2015 Atlantic Injury Prevention Conference is underway. The conference will be held June 8-9, 2015 in Halifax, Nova Scotia.

Acknowledgements

ACIP is proud to partner with a wide range of government, non-government, and community partners to advance injury prevention in Atlantic Canada. ACIP would like to acknowledge the following organizations for their in-kind contributions to ACIP in 2013/2014:

- Capital District Health Authority
- New Brunswick Trauma Program
- Nova Scotia Department of Health & Wellness
- Safety Services New Brunswick
- Safety Services Nova Scotia

Financial Report 2013-2014

Atlantic Collaborative on Injury Prevention Balance Sheet

	March 31, 2014	March 31, 2013
ASSETS		
Chequing Bank Account	\$ 83,612	\$ 50,668
Funding Contributions Receivable	2,900	
Prepaid Expenses	1,530	2,972
HST Receivable-2012/13		10,675
HST Receivable-2013/14	2,497	
	\$ 90,539	\$ 64,315
LIABILITIES		
Accrued Liabilities		\$ 1,400
CRA Remittance payable	1,579	1,597
	1,579	2,997
SURPLUS		
Retained Earnings - Previous Year	\$ 61,318	\$ 88,656
Current Surplus	27,642	- 27,338
	88,960	61,318
TOTAL LIABILITIES AND SURPLUS	\$ 90,539	\$ 64,315

**Atlantic Collaborative on Injury Prevention
Comparative Income Statement**

	Current Year	Prior Year	
	April 1, 2013 to March 31, 2014	April 1, 2012 to March 31, 2013	Budget 2013-14
REVENUE			
Funding Contributions	\$ 9,900	\$ 67,482	62,900
Conference registration		\$ 12,210	
Conference sponsorship	-	5,000	
Operations Funding:			
NS	40,000	40,000	40,000
NB	30,000	30,000	30,000
PEI	10,000	10,000	10,000
Nfld	20,000	20,000	20,000
HST Recovery from 2011/12	5,646		
Balance of UYOI funds transferred		2,883	
Misc revenue	84	307	4
	<u>115,630</u>	<u>187,882</u>	<u>162,904</u>
EXPENSES			
Subcontracts	19,990		9,000
ACIP Conference		11,591	
Textbook development	-	1,000	
Bursary Funding-Island Network	-	15,000	15,000
Bursary Funding-NB	-	15,000	15,000
Bursary Funding-Newfoundland	-	15,000	15,000
Bursary Funding-NS	-	15,000	15,000
Accounting & Legal	1,425	4,839	5,000
Dues and fees	1,383	1,425	30
Web design and maintenance	1,355		
Advertising & Promotions	375	30,400	
Courier & Postage	450		500
Insurance	2,040	1,815	2,040
Office Supplies	713	1,515	1,000
Motor Vehicle Expenses			
Miscellaneous Expenses	98	1,746	1,000
Salary and benefits	41,169	48,597	60,703
Recruitment			
Meeting expenses	2,227	14,055	4,000
Telephone	3,198	2,652	1,000
Travel	8,200	16,456	18,500
Accomodations	2,028	7,466	
Meals	840	5,319	
HST expense	2,497	6,344	
	<u>87,988</u>	<u>215,220</u>	<u>162,773</u>
NET INCOME	<u>\$ 27,642</u>	<u>\$ (27,338)</u>	<u>\$ 131</u>