



Annual Report

2014–2015

PO Box 33103,
RPO Quinpool Centre
Halifax, NS B3L 4T6

Phone: (902) 424-3384

Website: www.acip.ca

Report Contents

Message from the Chair.....	3
ACIP Executive Director 2014/2015.....	5
Acknowledging In-Kind Contributions.....	5
ACIP Board of Directors 2014/2015.....	6
ACIP Activities 2014/2015.....	7
ACIP Financial Review 2014/2015.....	12

ABOUT ACIP

The Atlantic Collaborative on Injury Prevention (ACIP) is a non-government organization that works to prevent intentional and unintentional injuries in Atlantic Canada. ACIP is a collaboration of government and non-government partners.

Message from the Chair

Ian Watson – Chair, ACIP Board of Directors

This year (2014-2015) was a year of increasing stability for the organization – from the perspective of operational leadership, Board membership, and a continued focus for ACIP to lead in new and exciting areas of injury prevention across the Atlantic Provinces.

With thanks to our former Executive Director, Jennifer Heatley (who, in her new position, represents the Nova Scotia Department of Health and Wellness as an ACIP Board member), we conducted a comprehensive, selection process for our new ED. Our process sought opinion from ACIP Board members in every Atlantic province, and we worked hard to both find the right candidate and to conduct a process that was fair and transparent. We are proud of our results – Jennifer Russell joined our team in September of 2014. Jennifer has already made her mark – providing solid operational leadership and planning an ACIP conference for the spring of 2015. This conference promises to bring new insight to injury prevention that may well unite the efforts of many organizations better than ever before.

We are also lucky to have stability within our Board – many longer-term members remain, with a healthy infusion of new members as well. At our 2014-15 AGM, we will have confirmed the membership of Kailey Pauls, representing the NL Injury Prevention Coalition, and that of Jackie Norman, CEO of SSNS. We were also fortunate to have representation from Parachute for part of the year. We continue to work closely with Parachute to ensure Atlantic-wide connection to this important national organization. We also offer deep thanks to Barb Lundrigan from PEI and Catherine Kennedy from Parachute for their contributions as Board members. I am humbled by the efforts of our Board – past and current – in guiding our organization actively and responsibly.

I also continue to be impressed with the renewed focus of the Board on our external environment – considering strategic partnerships carefully, and to provide sound strategic guidance for our Executive Director - as always, with collaboration at the forefront, but not shying away from making key decisions that reflect transparency and accountability.

Part of that commitment is reflected in the reviewed financial statements for ACIP for 2014-15. Conducted by NB-based accounting firm Nicholson and Beaumont, this step is an added layer of accountability that I believe is important to share with our stakeholders and funders.

More fundamentally, though, is the work of the organization to advance injury prevention activity across the Atlantic Provinces. This is where ACIP continues to engage and inform policy makers, governments and NGOS alike with sound evidence and support. Although many injury prevention organizations remain focused purely on "injury control", ACIP is leading the way through deliberate consideration of how risk is an essential developmental component among children, and a presence in all of our adult lives – what matters is the degree and manner in which we can and should intervene to reduce injuries. This is a deep and important discussion that will almost certainly shape how injury prevention is viewed and how it operates, and I am very proud of ACIPs leadership in advancing this discussion in Atlantic Canada.

Together with the Executive and the entire Board, it is my pleasure to share our Annual Report with you, with hopes that you will join in our mission – to work together, providing leadership to prevent injuries and their impact on individuals and communities across Atlantic Canada.

A handwritten signature in dark ink, reading "Jon Watson". The signature is written in a cursive, flowing style. The first name "Jon" is written with a large, stylized 'J' that loops around. The last name "Watson" is written in a more standard cursive script.

ACIP Executive Director 2014/2015

Welcome ACIP's New Executive Director

The ACIP Board of Directors would like to introduce Ms. Jennifer Russell as the organization's new Executive Director. Ms. Russell began working with ACIP in September 2014. She graduated from Dalhousie University with a BSc. in Health Promotion and is working towards her Master's in Public Health through the University of Alberta's distance program. She was worked in field of injury prevention, both as in a professional and volunteer capacity for several years.

Former Executive Director Ms. Jennifer Heatley has transitioned to the Injury Prevention portfolio within the Nova Scotia Department of Health and Wellness and will now serve as an ACIP board member. ACIP would like to thank Ms. Heatley for her tremendous work and contribution to the organization over the past several years and are looking forward to having her as a member of the board.

Acknowledgements

ACIP is proud to partner with a wide range of government, non-government, and community partners to advance injury prevention in Atlantic Canada. ACIP would like to acknowledge and thank the following in-kind contributions for the 2014/2015 year:

Capital District Health Authority

Nova Scotia Department of Health & Wellness

Canadian Red Cross

WELCOME AND THANK YOU

The ACIP Board of Directors would like to introduce new members to the board this year – **Kailey Pauls** from the Newfoundland and Labrador Injury Prevention Coalition, **Jennifer Heatley** from the Nova Scotia Department of Health and Wellness, and **Jackie Norman** from Safety Services Nova Scotia.

The ACIP Board of Directors would like to acknowledge two members of the board as they pursue new opportunities. Many thanks to **Barbara Lundrigan** of the Island Network for Injury Prevention and **Catherine Kennedy** from Parachute for their valuable contributions to ACIP.

ACIP Board of Directors 2014/2015

Ismael Aquino – Canadian Red Cross

Janice Campbell – New Brunswick Department of Health

Linda Carter – Newfoundland & Labrador Department of Seniors, Wellness, and Social Development

Jennifer Heatley – Nova Scotia Department of Health & Wellness

Ann Hogan – New Brunswick Trauma Program

Catherine Kennedy – Parachute

Len LeRiche – Newfoundland & Labrador Injury Prevention Coalition

Jacque Lidstone – Island Network for Injury Prevention

Barb Lundrigan – Island Network for Injury Prevention

Sandra Newton – Child Safety Link

Jackie Norman – Safety Services Nova Scotia

Kailey Pauls – Newfoundland & Labrador Injury Prevention Coalition

Shirley Ann Burdock (Vice-Chair) – Injury Free Nova Scotia

Bill Walker (Treasurer) – Safety Services New Brunswick

Ian Watson (Chair) – New Brunswick Trauma Program

ACIP Activities 2014/2015

In 2014/2015, ACIP had its first full year under the new vision, mission, and areas of focus for ACIP's work. These are as follows:

Vision

An injury-free Atlantic Canada.

Mission

ACIP is the Atlantic voice on injury prevention. ACIP is a positive change agent that provides leadership to prevention injuries and their impact on individuals and communities.

Foundation

ACIP is:

Solely dedicated to injury prevention.

A conduit of information.

Action oriented.

Evidence based.

Committed to addressing the social determinants of injury.

Areas of Focus

Policy & Advocacy

Surveillance & Research

Sustainability & Growth

Networking, Partnerships & Knowledge Exchange

ACIP's activities for 2014/2015 are described below in relation to the above areas of focus.

ACIP Activities 2014/2015

Policy and Advocacy

- Injury prevention is a priority with decision makers and stakeholders.
- NGOs are engaged in advocacy for injury prevention policy.
- Injury prevention policies are adopted throughout Atlantic Canada.

GDL Policy Analysis Report

As part of the policy analysis reports launched in 2014, ACIP has collaborated with injury prevention stakeholders in Prince Edward Island and Nova Scotia to advocate for improvements to Graduate Drivers Licensing (GDL) legislation. Specifically, for Nova Scotia, the GDL analysis provided evidence to put forth recommendations to update legislation around the GDL program. Three proposed changes were passed last fall – including changes to the driver's blood alcohol content following the newly licensed phased, changes to requirements for supervisory drivers, and the length of learner/beginner phases with and without driver safety education. For full details on these changes, see the media release here: <http://novascotia.ca/news/release/?id=20141023003>

Further consultation has been ongoing since the fall of 2014, for several other recommendations to be proposed to GDL program in 2015 and 2016.

Distracted Driving Policy Analysis Report

A second policy analysis report on distracted driving was released early in 2014/2015.

Bicycle Helmet Legislation

ACIP would like to congratulate our partners and stakeholders in Newfoundland and Labrador for their success this past winter in the enactment of mandatory bicycle helmet legislation for all ages. The hard work and commitment of Service NL, the Department of Seniors, Wellness and Social Development, along with their many community partners in achieving this milestone helps to protect and ensure optimal population health and safety for people of all ages.

ACIP Activities 2014/2015

Surveillance and Research



- Atlantic Canada benefits from current and credible injury prevention surveillance and research.

ACIP continued to be engaged in two surveillance related initiatives in 2014/2015.

Canadian Agricultural Injury Reporting (CAIR) Program

First, ACIP continues to be the Atlantic collaborator for the CAIR program of the Canadian Agricultural Safety Association (CASA). Through this initiative, ACIP annually collects data on agricultural fatalities in the Atlantic region and partners with other collaborators and the Alberta Centre for Injury Control and Research to produce surveillance reports.

Atlantic Injury Surveillance Collaborative

ACIP continues as an Atlantic partner for the surveillance-working group initiated by the Public Health Agency of Canada (PHAC) Atlantic office with membership from the four Atlantic Departments of Health. A report of the findings from the gap analysis on alcohol-related injury surveillance in the Atlantic region was compiled and released in 2014. The group is now transitioning into phase two, which will use findings from the report to identify/review best practices and current data standards around alcohol-related injury surveillance; and identify which types of data each province should have to improve alcohol-related injury surveillance. Phase two of this work will also see ACIP transition into a co-lead role for the project.

Atlantic Child and Youth Injury Report


ACIP is working with Child Safety Link (project lead), Parachute, and the Injury Prevention Centre in Alberta to develop an updated report on unintentional injuries among children and youth in Atlantic Canada. The report is expected to be released within the 2015/2016 fiscal year.

Strategic Team in Applied Injury Research

ACIP is an end-user member of the Strategic Team in Applied Injury Research led by Drs. Alison Macpherson and Ian Pike and continues to support several ongoing research initiatives and proposals for research funding.

ACIP Activities 2014/2015

Sustainability and Growth

-  • The injury prevention community benefits from ACIP's ongoing leadership.
- ACIP excels through the continued engagement and support of partners and funders.
- ACIP is an employer of choice within the injury prevention community.

Changes to Organization

As noted on page six, ACIP underwent changes to their Board of Directors and Staff. Evolving as an organization is critical to ensuring the injury prevention community benefits from ACIP's ongoing leadership.


ACIP Board Representation

The ACIP Board of Directors continues to have participation from government and non-government representatives from the four Atlantic Provinces. ACIP is pleased to have continued support and engagement of partners and funders.

Logic Model and Indicators

To help direct ACIP's Sustainability and Growth process, ACIP has been developing an organizational logic model. With our core pillars and lots of activities each year, this logical model aims to ensure the organization remains on track for success in its injury prevention priorities and will act as a measurement tool for which to monitor the organization's progress.

Networking, Partnerships, and Knowledge Exchange

-  • The injury prevention community is actively engaged, connected and strengthened through knowledge exchange and partnerships.

Canadian Collaborating Centres for Injury Prevention (CCCIP)

In addition to being an active member of the CCCIP, ACIP recently became the Co-Chair of this community of practice.

Canadian Injury Prevention Curriculum

ACIP hosted a Canadian Injury Prevention Curriculum workshop in October 2014 in Halifax, NS. The workshop was well attended, with many participants from diverse backgrounds. Participant backgrounds included occupational health and safety, falls prevention, injury surveillance, as well as experience in differing target populations from children and youth to seniors.

Website and Listserv

ACIP continues to operate a website and listserv as a hub of injury prevention resources and news items. To date the listserv reaches over 260 subscribers from the Atlantic region, across Canada, and internationally.

ACIP 2015 Injury Prevention Conference

ACIP is currently in the final weeks of planning for the 2015 Injury Prevention Conference in Halifax, NS – taking place June 8th and 9th at the Westin Nova Scotian Hotel. This year, the conference theme is Risk and Resiliency. The conference will provide an opportunity for networking and discussions around injuries of all ages and the role of risk and resiliency in injury prevention. It will be an ideal opportunity for the injury community to increase their knowledge, share ideas, access resources, acquire tools, and connect with other stakeholders from near and far.

ACIP has confirmed several plenary sessions with national experts on topics such as risk-taking and building resiliency through healthy development, building our skills as IP practitioners, innovative approaches to falls prevention, and youth engagement. We are pleased to have Larry Cohen, from the Prevention Institute in California, join us as keynote speaker. Larry Cohen's contributions in the injury field helped to shape the way the country (United States) thinks about health and prevention: improving community conditions and taking action to build resilience and to prevent illness, injury and violence before they occur.

We also have a full concurrent session program, with injury themes that include children and youth, sports and recreation, substance use and injury, as well as tools for injury prevention.

We look forward to sharing our conference success with you in the near future!

ACIP Financial Review 2014/2015



Nicholson & Beaumont
Chartered Accountants

Review Engagement Report

To the Board of Directors,
Atlantic Collaborative on Injury Prevention

We have reviewed the statement of financial position of Atlantic Collaborative on Injury Prevention as at March 31, 2015, and the statements of operations, changes in net assets, and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures, and discussions related to information supplied to us by the Organization.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, presented in accordance with Canadian accounting standards for not-for-profit organizations.

The comparative figures were not reviewed and were prepared by another public accountant.

Fredericton, NB
July 16, 2015

Chartered Professional Accountants

Independent member of Porter Hétu International, professional services group.

• 328 King St, Fredericton, NB, E3B-5C2 • Office - (506) 458-9815 Fax - (506) 459-7575 •

Atlantic Collaborative on Injury Prevention

Statement of Financial Position and Net Assets

(Unaudited)

As at March 31, 2015

	<u>2015</u>	<u>2014</u>
Assets		
Current		
Cash	\$ 110,530	\$ 83,612
Accounts receivable	1,729	2,900
Prepaid expenses	1,568	1,530
HST receivable	<u>3,329</u>	<u>2,498</u>
Total assets	<u>\$ 117,156</u>	<u>\$ 90,540</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 2,500	\$ -
Employee deductions payable	<u>1,883</u>	<u>1,579</u>
	<u>4,383</u>	<u>1,579</u>
Net assets		
Unrestricted	<u>112,773</u>	<u>88,961</u>
Total liabilities and net assets	<u>\$ 117,156</u>	<u>\$ 90,540</u>

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Statement of Operations

(Unaudited)

For the Year Ended March 31, 2015

	<u>Budget</u>	<u>2015</u>	<u>2014</u>
Revenue			
Funding - Province of Nova Scotia	\$ 40,000	\$ 40,000	\$ 47,000
Funding - Province of New Brunswick	30,000	30,000	30,000
Funding - Province of Newfoundland and Labrador	20,000	20,000	20,000
Funding - Province of Prince Edward Island	10,000	-	10,000
Funding - Province of NS - Conference	20,000	20,000	-
Agricultural surveillance revenue	2,900	1,050	2,900
Conference registrations	-	1,700	-
Other revenue	<u>4</u>	<u>206</u>	<u>5,730</u>
	<u>122,904</u>	<u>112,956</u>	<u>115,630</u>
Expenses			
Salaries and benefits	71,686	59,095	41,169
Subcontractors	-	-	19,991
Translation	5,000	838	-
Conference expenses	20,000	3,489	-
Accounting and legal	5,000	3,138	1,425
Dues and fees	30	691	1,381
Website expenses	500	656	1,355
Advertising and promotion	-	550	72
Projects	5,000	922	-
Office expenses	500	3,342	1,112
Bank charges	-	399	2
Insurance	2,040	2,053	2,040
Travel and meals	13,750	6,435	9,041
Meeting expenses	2,000	394	2,227
Telephone	2,300	3,406	3,198
Accommodations	8,400	2,529	2,028
HST expense	-	831	2,497
Courier and postage	500	376	449
Miscellaneous	<u>1,000</u>	<u>-</u>	<u>-</u>
	<u>137,706</u>	<u>89,144</u>	<u>87,987</u>
Excess (deficiency) of revenue over expenses	(14,802)	23,812	27,643
Surplus - Beginning of year	<u>88,961</u>	<u>88,961</u>	<u>61,318</u>
Surplus - End of year	<u>\$ 74,159</u>	<u>\$ 112,773</u>	<u>\$ 88,961</u>

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Statement of Cash Flows

(Unaudited)

For the Year Ended March 31, 2015

	<u>2015</u>	<u>2014</u>
Cash derived from (applied to)		
Operating Activities		
Excess of revenues over expenses	\$ 23,812	\$ 27,643
Net changes in cash relating to operations		
Accounts receivable	340	5,278
Prepaid expense	(38)	1,441
Accounts payable and accrued liabilities	<u>2,804</u>	<u>(1,418)</u>
Net cash provided through operating activities	<u>26,918</u>	32,944
Cash - Beginning of year	<u>83,612</u>	<u>50,668</u>
Cash - End of year	<u>\$ 110,530</u>	<u>\$ 83,612</u>

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Notes to the Financial Statements

(Unaudited)

As at March 31, 2015

Purpose of the organization

ACIP is a non-government organization that works to prevent intentional and unintentional injuries in Atlantic Canada. ACIP is a collaboration of government and non-government partners. As a not-for-profit organization it is not required to pay income tax.

1. Summary of significant accounting policies

The accounting policies of the organization are in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. Outlined below are those policies considered particularly significant.

(a) Cash and cash equivalents

Cash and cash equivalents include balances in Canadian bank accounts.

(b) Donated materials and services

Donated materials and services, which would otherwise be paid for by the company, are recorded at fair value when determinable.

(c) Use of estimates

In preparing financial statements in accordance with Canadian accounting standards for not-for-profit organizations, management must make estimates such as accrued liabilities at the date of the financial statements and the amounts of revenue and expenses reported during that period. Actual results may differ from the estimates.

(d) Revenue recognition

Revenue is recognized when goods are shipped or services provided and the amount to be received can be reasonably estimated and collection is reasonably assured.

(e) Capital assets

Capital assets are expensed the year they are purchased. No assets were purchased during the year.

(f) Financial instruments

The Organization's financial instruments consist of cash, receivables, and payables. The fair value of these financial instruments approximates their carrying value, unless otherwise noted.

2. Comparative figures

Certain comparative figures have been reclassified to conform with current year financial statement presentation.
