



Canadian Collaborative Centres for Injury Prevention Award for Collaborative Excellence Nomination Form (2016)

Instructions:

This form is designed to serve as guide for every nominator and all the information provided for each nominee must follow the format specified below.

For the subjective responses (Sections Three--Six) please ensure that no section exceeds 1500 words.

Section One: The Nominator

1. Name:
2. Organization (No Acronyms, Please):
3. Telephone:
4. E-Mail:

Section Two: The Nominee

1. Please provide the full name of the Collaborative being nominated (no acronyms, please)
2. Please list each organization or individual participating in the Collaborative (no acronyms please)
3. Please provide the name of the leads from each organization participating in the Collaborative.
Note: The form and spelling of the names of the leads and organizations on the award certificates will be taken from this list.

Section Three: The Nature of the Nominated Collaborative

This section will help the review panel to assess the breadth and depth of the collaboration. Please provide an account of the nature and structure of the Collaborative. For example, did it form as a result of a need to address a specific project or challenge? What prompted the participating organizations to join it? Did the Collaborative exist before the project that is the subject of this nomination? Did other organizations or people join it after the project began? How and why did that expansion take place? Please describe any unique features about the Collaborative. For example, did it engage non-traditional partners? Did it implement unique or innovative funding mechanisms?

Section Four: The Nature of the Project

This section will help the review panel to assess the process used to articulate the need and the measures used to identify the tangible outcomes of the project. Please provide a description of the project that the Collaborative has undertaken. This description needs to include an account of the processes used to define the need and to identify tangible outcomes of the initiative. If the project has been completed, please tell us if the identified goals have been met. If it is ongoing, please tell us how the Collaborative is assessing its progress in attaining those identified goals.

If the actual project can be used to address this or a similar challenge in another jurisdiction, please tell us about it; if the nature of the Collaborative approach to this challenge can be used to address other



challenges or in this or other jurisdictions, please describe those features and demonstrate their transferability.

Section Five: The Functioning of the Collaborative

This section will help the review panel to assess the engagement of key stakeholders, the active participation of all the partners in the Collaborative, and the quality of the relationships within the Collaborative. Its focus should be as much on how the partners worked together as on what they actually did. Please tell us how the Collaborative identified key stakeholders in the project and how they went about engaging them in it. This description should also describe how the partners in the Collaborative participated in either the engagement strategy or in the execution of the initiative. Please describe how the quality of the relationships with in the Collaborative was a contributing factor to its success. For example, does the project demonstrate that there was a shared ownership for the work and the outcome? Does the project demonstrate any value added for the partners as a result of the collaboration? (For example, improved relationships enabling further collaboration, or a sense of momentum having been established as a result of those quality relationships?)

Section Six: Additional Information

Please provide the review panel with any additional insights or background about the Collaborative or its project that will strengthen or enhance the information already provided.

This completed nomination form, along with two independent letters of support must be submitted to:

Jennifer Russell
Executive Director
Atlantic Collaborative on Injury Prevention
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By end of day **April 15, 2016.**