

Atlantic Collaborative on Injury Prevention

Annual Report

2020/2021



Report Contents

Message from the Chair	2
Board of Directors 2020/2021	3
About ACIP	4
Activity Highlights 2020/2021	5
Financial Review 2020/2021	7

Message from the Chair

It has been a busy and productive year for the organization, amid a global pandemic. As we look around us our partners, families, and communities have all been impacted by this unprecedented event. Like others, our organization pivoted to adapt to new ways of working and interacting, and I am proud of the focus and resiliency our Board and staff have exhibited over the last year.

ACIP's board has provided sound governance direction in a number of areas: respect and consideration for its staff and Board of Directors during the pandemic response, respectively; fiscal responsibility in executing contracts and maintaining oversight and transparency of accounts and reports; ongoing review of ACIP by-laws and policies; and maintaining regular Board meetings and reporting. Board members have participated in a number of ad-hoc committees to support ACIP's participation in research, projects, policy, and reports, as well as outlining a strategic planning framework that will be implemented this coming year. This will be ACIP's first strategic plan. The Board is very excited to start this work and to engage with our funders and community stakeholders and partners. Truly it's an opportune time to consider how ACIP wishes to serve the injury prevention community in Atlantic Canada over the next decade and the impact it hopes to make in doing so.

ACIP operations continue to be executed with precision by our competent and committed Executive Director, Jennifer Russell. She has admirably demonstrated our mission – a positive change agent that provides leadership to prevent injuries and their impact on individuals and communities – throughout these uncertain times, enhancing partnerships and building relationships with new stakeholders on projects focused on injury prevention policy areas impacted by COVID-19, as well as staying abreast of emerging evidence on related topics. She ably focuses on our strategic priorities while providing solid operational leadership to the organization.

It has been a year of change for the ACIP Board, a positive one despite what has happened around us. Seven new members joined the Board in July 2020 and another in August. Currently there are 13 directors on the Board with a government representative from each Atlantic province. The Board has been active and engaged this year and I thank them for their excellent stewardship of the organization.

ACIP is fiscally and human resource strong. We learn and continue to grow because of you and the ongoing engagement and support of our Board, our ED Jennifer, our operational funders, organizational partners and community collaborators. On behalf of the Board, I hope you find the Annual Report informative. Please reach out if you have any questions or comments. I invite you to be a part of ACIP's future of creating an injury free Atlantic Canada.

Sincerely,



ACIP Board of Directors 2020/2021

Laura Lee Noonan (Chair) – Prince Edward Island Department of Health and Wellness

Ian Watson (Past Chair) – New Brunswick Trauma Program

Richard Louis (Treasurer) – New Brunswick Trauma Program

Jeannette Byrne – Memorial University, School of Human Kinetics and Recreation

Linda Carter – Newfoundland & Labrador Injury Prevention Coalition

Suzanne Clair – New Brunswick Department of Health

Krista Durand – Nova Scotia Department of Health and Wellness

Len LeRiche – Safety NL

Steve MacDonald – Atlantic Workers' Compensation Organizations

Michelle Murray – Newfoundland & Labrador Department of Health and Community Services

Sandra Newton – Child Safety Link, IWK Health Centre

Jackie Norman – Safety Services Nova Scotia

Dan Steeves – Injury Free Nova Scotia

Bill Walker – Safety Services New Brunswick

About ACIP

The Atlantic Collaborative on Injury Prevention (ACIP) is a non-government organization that works to prevent intentional and unintentional injuries in Atlantic Canada.

ACIP is a collaboration of government and non-government partners.

Vision

An injury-free Atlantic Canada.

Mission

ACIP is the Atlantic voice on injury prevention. ACIP is a positive change agent that provides leadership to prevent injuries and their impact on individuals and communities.

Foundation

ACIP is:

- Solely dedicated to injury prevention
- A conduit of information
- Action oriented
- Evidence based
- Committed to addressing the social determinants of injury

Areas of Focus

1. Advocacy & Public Policy
2. Surveillance & Research
3. Sustainability & Growth
4. Networking, Partnerships, & Knowledge Exchange

Activity Highlights

2020/2021

Advocacy & Public Policy

ATV Safety

ATV related injuries and fatalities have continued to increase over the past year, making ATV safety a significant injury issue for ACIP and its regional and national partners.

Crush Protection Devices

As a member of the Canadian Collaborating Centres for Injury Prevention (CCCIP), ACIP supported a letter sent by the CCCIP to Transport Canada recommending mandatory crush protection devices to be installed on all ATV's sold and manufactured in Canada.

A Crush Protection Device (CPD) is a structure designed to form a protective space between the ATV and the ground surface in the event of roll over, reducing the likelihood of the driver being crushed. There is conclusive evidence that crush protection devices (CPDs) save lives. Estimates based on crash investigations show that CPDs can reduce deaths and serious injuries related to ATV roll-overs by 80%.

ATV Policy Analysis

ACIP is finalizing an ATV policy analysis that provides background information on ATV safety, an overview of the evidence related to ATV safety legislation/regulations, a

comparison by each Atlantic province, and recommendations for each Atlantic province.

As a member of a national ATV Safety Subcommittee (of the CCCIP), ACIP is working with partners from across Canada to examine ATV legislation and enforcement practices by province and territory.

Surveillance and Research

Canadian Agricultural Injury Reporting (CAIR)

ACIP continues to be the Atlantic collaborator for the Canadian Agricultural Injury Reporting (CAIR) program of the Canadian Agricultural Safety Association (CASA). Through this initiative, ACIP collects annual data on agricultural-related injury fatalities in the Atlantic region. This past year, ACIP connected with the Medical Examiners Offices from the Atlantic provinces to gather data for CAIR (data from January 1, 2016 – December 31, 2017).

ACIP also partners with other collaborators and the Alberta Injury Prevention Centre to produce surveillance reports.

Sustainability & Growth

Strategic Planning Process

ACIP started the early stages of developing an actionable strategic plan for the next 5+ years. ACIP looks forward to participating in this process over the next fiscal year.

Networking, Partnerships, and Knowledge Exchange

Poison Prevention Awareness in Atlantic Canada

ACIP formed a new partnership with the Environmental Health Program of Health Canada (Atlantic Region). ACIP was contracted to conduct consultation with Atlantic Canadians to understand their behavior related to unintentional poisoning prevention issues as well as to engage with key injury prevention stakeholders on preventing unintentional poisonings.

The consultation aimed to foster knowledge sharing and information exchange to improve Health Canada's understanding of poisoning prevention issues across Atlantic Canada.

Consultation was conducted through an online survey with the guidance of a project advisory group and with the assistance of

Thinkwell Research Inc. Results of the consultation will inform next steps to be explored in 2021-2022.

Atlantic Alcohol Project

ACIP worked with a group of partners from each Atlantic province on a project that sought to learn about Atlantic Canada alcohol use during the pandemic and relations to injury.

This project involved a survey of questions to a representative sample of Atlantic Canadians. Questions covered themes such as consumption patterns and motivation, accessibility (source and method of purchasing) and storing of alcohol, coping behaviours, and demographic information. The project was conducted with the assistance of Thinkwell Research Inc. Results will be shared in 2021-2022.

Social Policy and Fall Prevention

ACIP has worked to reflect on and discover ways in which social policies can address the links between the social determinants of health (SDOH) and injuries across the lifespan.

Evaluation Framework: Impact of Social Policies on Fall Prevention Among Older Adults

ACIP worked with a team of MPH students from the University of Alberta to develop an evaluation framework that assesses the potential impacts of social policies on fall prevention outcomes among older adults in Atlantic Canada.

The framework covers social policies at the provincial level, focusing on older adults residing in their homes.

The evaluative tool selected for the framework is the RE-AIM framework comprised of five dimensions: reach, efficacy, adoption, implementation, and maintenance. Over the next year, ACIP will work with stakeholders to validate the framework and determine next steps.

Social Policies in Atlantic Canada: Links to Children's Fall Prevention

In partnership with Child Safety Link (CSL), ACIP developed an environmental scan document that shares specific social policy examples by Atlantic province and the links between the social determinants of health and fall-related injuries among children. ACIP and CSL presented this document via webinar on Loop during Fall Prevention Month (November 2020).

Copies of the document (in English and French) can be found here:

<https://bit.ly/3ziG2q4>

Being an Influencer for Social Policy: An Injury Prevention Perspective

In partnership with Child Safety Link (CSL), ACIP developed a document that serves as a guide for stakeholders to identify their role in influencing social policy that supports injury prevention. This document offers broad examples of the roles stakeholders from across the injury prevention spectrum can have in various activities of the social policy process. An accompanying infographic was also developed.

Link to the document in English:

<https://bit.ly/3pGeN4s>

Link to the document in French:

<https://bit.ly/3gpC724>

Link to the infographic in English:

<https://bit.ly/2U02zb9>

Link to the infographic in French:

<https://bit.ly/3gpZCrJ>

National and Regional Participation

Canadian Collaborating Centres for Injury Prevention (CCCIP)

ACIP continues to be an active member and co-chair to the Canadian Collaborating Centres for Injury Prevention, a community of practice. Through the CCCIP, ACIP is participating on 2 subcommittees:

- ATV Safety Subcommittee
- Seniors Fall Prevention Subcommittee

Canadian Association of Road Safety Professionals (CARSP)

ACIP continues to represent Atlantic Canada as a Board Member to the Canadian Association of Road Safety Professionals (CARSP).

Canadian Coalition on Distracted Driving (CCDD)

ACIP participated as an Atlantic injury prevention representative in the 5th annual meeting of the CCDD in October 2020. The CCDD is a partnership of the Traffic Injury Research Foundation (TIRF), Drop It And Drive® (DIAD) and The Co-operators.

Child Safety Link Advisory Council

ACIP continues to be a member of the Child Safety Link Advisory Council.

Atlantic Fall Prevention Working Group

ACIP started a fall prevention working group with partners from the Atlantic provinces. This working group is an informal network for partners to share knowledge, resources, and to work on collective projects.

Financial Review 2020/2021

The results of the Financial Review are presented in the following pages.

Atlantic Collaborative on Injury Prevention

Financial Statements

March 31, 2021

Atlantic Collaborative on Injury Prevention

Financial Statements

As at March 31, 2021

	Page
REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Operations and Changes in Net Assets	3
Statement of Cash Flows	4
Notes to Financial Statements	5



NICHOLSON & BEAUMONT
CHARTERED PROFESSIONAL ACCOUNTANTS

Independent Practitioner's Review Engagement Report

To the Members,
Atlantic Collaborative on Injury Prevention

Report on Financial Statements

We have reviewed the accompanying financial statements for Atlantic Collaborative on Injury Prevention that comprise the statement of financial position as at March 31, 2021 and the statements of changes in net assets, operations, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Atlantic Collaborative on Injury Prevention as at March 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Fredericton, NB
May 18, 2021

Nicholson & Beaumont
Chartered Professional Accountants

Independent member of Porter Hétu International, professional services group.

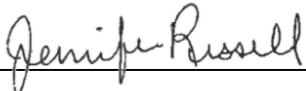
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Atlantic Collaborative on Injury Prevention

Statement of Financial Position

As at March 31, 2021

	<u>2021</u>	<u>2020</u>
Assets		
Current		
Cash	\$ 187,682	\$ 154,239
Prepaid expenses	1,768	1,725
HST receivable	<u>368</u>	<u>8,417</u>
Total assets	<u>\$ 189,818</u>	<u>\$ 164,381</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 2,650	\$ 2,650
Deferred revenue - Note 2	34,509	34,509
Employee deductions payable	<u>2,004</u>	<u>2,004</u>
	<u>39,163</u>	<u>39,163</u>
Net assets		
Unrestricted - Page 3	<u>150,655</u>	<u>125,218</u>
Total liabilities and net assets	<u>\$ 189,818</u>	<u>\$ 164,381</u>

Approved by 

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Statement of Operations and Changes in Net Assets

For the Year Ended March 31, 2021

	<u>Budget</u>	<u>2021</u>	<u>2020</u>
Revenues			
Funding - Province of Nova Scotia	\$ 40,000	\$ 41,767	\$ 40,000
Funding - Province of New Brunswick	30,000	30,000	30,000
Funding - Province of Newfoundland and Labrador	20,000	20,000	20,000
Funding - Province of Prince Edward Island	10,000	10,000	10,000
Funding - Health Canada	-	11,500	-
Other revenue	-	2,375	1,500
	<u>100,000</u>	<u>115,642</u>	<u>101,500</u>
Expenditures			
Accommodations	3,500	-	3,303
Accounting and legal	2,650	2,650	2,650
Bank charges	500	520	480
Courier and postage	600	443	493
Dues and fees	31	31	62
HST expense	1,000	379	902
Insurance	2,300	2,314	2,418
Meeting expenses	2,000	400	1,307
Miscellaneous	1,000	129	123
Office expenses	600	203	507
Professional development	2,000	-	325
Projects	5,000	2,500	3,038
Salaries and benefits	75,338	79,108	75,576
Telephone	2,000	1,214	1,656
Travel and meals	5,600	46	4,007
Website expenses	300	268	268
	<u>104,419</u>	<u>90,205</u>	<u>97,115</u>
Excess of revenues over expenditures before special project	(4,419)	25,437	4,385
Other revenues - Note 2	-	-	333,846
Other expenditures - Note 2	-	-	(333,846)
Excess (deficiency) of revenues over expenditures	(4,419)	25,437	4,385
Net assets - Beginning of year	-	125,218	120,833
Net assets - End of year	<u>\$ -</u>	<u>\$ 150,655</u>	<u>\$ 125,218</u>

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Statement of Cash Flows

For the Year Ended March 31, 2021

	<u>2021</u>	<u>2020</u>
Cash derived from (applied to)		
Operating Activities		
Excess of revenues over expenditures	\$ 25,437	\$ 4,385
Net changes in cash relating to operations		
Accounts receivable	8,049	(7,685)
Prepaid expense	(43)	119
Deferred revenue	<u>-</u>	<u>(238,846)</u>
Net cash provided through operating activities	33,443	(242,027)
Cash - Beginning of year	<u>154,239</u>	<u>396,266</u>
Cash - End of year	<u>\$ 187,682</u>	<u>\$ 154,239</u>

The notes to financial statements are an integral part of this statement.

Atlantic Collaborative on Injury Prevention

Notes to the Financial Statements

As at March 31, 2021

Purpose of the organization

ACIP is a non-government organization that works to prevent intentional and unintentional injuries in Atlantic Canada. ACIP is a collaboration of government and non-government partners. As a not-for-profit organization it is not required to pay income tax.

1. Summary of significant accounting policies

The accounting policies of the organization are in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. Outlined below are those policies considered particularly significant.

(a) Cash and cash equivalents

Cash and cash equivalents include balances in Canadian bank accounts.

(b) Donated materials and services

Donated materials and services, which would otherwise be paid for by the company, are recorded at fair value when determinable.

(c) Use of estimates

In preparing financial statements in accordance with Canadian accounting standards for not-for-profit organizations, management must make estimates such as accrued liabilities at the date of the financial statements and the amounts of revenue and expenses reported during that period. Actual results may differ from the estimates.

(d) Revenue recognition

Revenue is recognized when goods are shipped or services provided and the amount to be received can be reasonably estimated and collection is reasonably assured.

(e) Capital assets

Capital assets are expensed the year they are purchased. No assets were purchased during the year.

(f) Financial instruments

The company initially measures its financial assets and liabilities at fair value, and subsequently measures all its financial assets and liabilities at cost or amortized cost.

Financial assets include cash and accounts receivables.

Financial liabilities include accounts payable.

Risk management policy

The organization does not consider they are exposed to any risks through these financial instruments.

2. Other revenues and expenditures

These amounts consists of revenues received and expenses incurred for the "Preventable" project. Any amounts collected during the year for the project that have not been paid out have been recorded as deferred revenue.
